

## Booking Fees: Community / Voluntary Groups

Starting 1st September 07

Our Centre offers a newly refurbished and unique facility very close to the Scarborough town centre, two main car parks and on-street parking. While SCC's primary purpose is to support the Castle Ward area of the town, it offers a wide range of very comfortable and easily accessible facilities for conferences. For full details and directions see our website.

The Centre is accessed via a street-level glazed entrance lobby, then via the main staircase or lift up to the main hall, or down to the lower ground floor. Both main floors comply with DDA requirements.

Venue	Seating Capacity	Equipment / Facilities	Fee p/hr	Fee per 3 hr session*	Per additional hr
<b>Main Hall</b> Upper Ground Floor	180	Ideal for conferences, lectures, etc. Comfortable seating Digital computer projector & screen 36 chan' audio system & surround sound Disability lift access from entrance foyer Disabled toilet Hospitality unit for serving hot drinks, buffet lunches etc Childcare for delegates**	£18	£50	£15
<b>Oasis Family Centre</b> Lower Ground Floor	60	Ideal for workshops, presentations and children's parties. Two deck soft play facility for under 5's Computer network data points Disability lift access from entrance foyer Disabled toilet Hospitality unit for serving hot drinks etc Childcare for delegates ** Internet Access	£12	£30  <b>Children's Parties:</b> £35	£10
<b>Training/Seminar Room</b> Second Floor off the Coffee Lounge	10	Fully carpeted and secondary glazed Computer network data points Internet Access	£10	£28	£8
<b>Lobby Area</b> Second Floor off the Coffee Lounge	20	Fully carpeted and secondary glazed Computer network data points Internet Access	£10	£28	£8
<b>Coffee Lounge</b> Second Floor	40	Fully carpeted with comfortable seating Kitchen facility. Computer network data point. Internet access.	£10	£28	£8
<b>Administration</b> Second Floor	-	Office assistance to conference leaders with photocopying, telephone, fax, flexi-desk and Internet Access	As required		

**General Equipment** for use anywhere in the centre includes a portable and static computer projectors, flipcharts, overhead projectors, computer/internet network, all types of seating and tables, etc

**\*\*Child Care** Contact the Bookings Manager for details.

**Buffet lunches** – Provided via outside caterers at an additional cost per person. Please ask for details.

**Tea/ Coffee** – Provided at a nominal charge of £1.00 per cup

**Booking and Further Information** – Please contact the Bookings Manager at the above address or call (01723)353706

**NOTE – Your Session Time includes time taken to set up and clear away. We trust that you will have a pleasant stay here at the Oasis Family Centre. Kindly complete your activity within your chosen time scale.**

